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Director of Training

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26 August 1959

Chief, Plans and Policy Staff

Weekly Activity Report #32

1. Language - Area Training

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Mr. [ ] reports and recommendations for tightening up and improving on various aspects of the language programs are expected to be completed by about 27 August. Additional PPS comment will follow. Our informal survey of area training is incomplete; however, results thus far tend to suggest that area training as such is considered to be useful but not essential and the professionals (or case officers) could acquire the necessary knowledge by other means. On the other hand, area briefing of the Americans Overseas variety is especially helpful for dependents and for clerical personnel.

2. Training Evaluation Reports

An OTR notice transferring responsibility for distributing training evaluation reports from the A&E Staff to the Registrar has been prepared for publication. In addition a meeting of representatives from PPS, A&E, and the Registrar has been arranged for 28 August to revise our present training evaluation form and to prepare a new guide for the use of the revised form.

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3. [ ]

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Mr. [ ] advised Mr. [ ] on 25 August that no decision has been made with regard to retaining or closing down the [ ]. After consultation with C/OS, Mr. [ ] submitted recommendations to DTR for preliminary planning in the event of deactivation [ ].

4. Educational Specialist

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Mr. [ ] has been transferred from the A&E Staff to PPS, effective 28 August 1959, to serve as Educational Specialist.

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25 YEAR RE-REVIEW

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In his position as an educational advisor and staff consultant, he will have as his objectives the improvement of training methods, simplification of preparation of instructional materials, and improvement of instructional or training aids. He will also be responsible for the Instructor Training Course and will cooperate closely with A&E on matters of mutual concern, especially as the latter may affect evaluation of trainees.

## 5. IOTP

PPS worked closely with C/IOTP in: (a) redrafting a proposal for orientation and training of JOT wives; (b) coordinating the schedule of events for the incoming JOT class, beginning on 10 September 1959; (c) assessing, in conjunction with C/OS, OTR's capability of handling a possible, expanded JOT program to meet the increasing needs of DD/P for young junior professionals.

## 6. Operation ALERT 1959

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Messrs. [ ] participated in Operation ALERT 1959 at the emergency location on 24, 25 and 26 August, respectively. On 25 August a message was sent from [ ] to check our emergency communications link. The message given to the [ ] signal center at 0850 was received at [ ] at 0936, and a reply received back at the OTR facility, [ ] shortly prior to 12 noon. Our emergency signal plan for communications [ ] is shown in CIA Emergency Communications Plan [ ] Mr. [ ] believes this test indicates that the facility is adequate for the moment. However, the large volume of traffic which might develop after an emergency probably would need a mechanically encrypting device to be substituted for the present manual pad techniques.

## 7. Training Support for Proposed DD/P Contingency Force

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Mr. [ ] PPS; Mr. [ ], C/OS; and [ ], C/IOTP, met with Mr. [ ] of [ ] on 18 August to discuss training support of the DD/P elements of the proposed CIA Contingency Force. This discussion has been reported in detail in a separate memo of conversation. No OTR commitments were made pending formal requests for training from DD/P.

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### 9. Personnel for Agency Data Processing Program

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On 19 August [redacted] and [redacted] of the Management Staff to discuss possible opportunities for [redacted] in the Agency's data processing program. Dr. [redacted] explained that, while OTR can use their services for the next year or so, some long-range plan ought to be devised now for their use after that time if the Agency is to retain them. Mr. [redacted] felt that DD/I requirements hold the key to the problem and he agreed to set up an appointment for himself and [redacted] with [redacted]. It was noted that [redacted] is a candidate for the JOT Program, but acceptance in the Program will probably not alter his desire to concentrate on EDP work as a career.

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### 10. War Planning

War and emergency plans have been received from Intelligence and Operations Schools. Plans from other components are on the way. [redacted] initial contribution was little more than a general concept of how to go about the planning. He wants to revert to the committee system within the Language and Area School. Mr. [redacted] told him it was his privilege to proceed as he wished but that DTR's instruction clearly fixed the responsibility for the planning on the school and faculty chiefs. Rod has gone back to prepare plans in keeping with our original outline. Mr. [redacted] has briefed DTR on the status of the Covert Training plan. On Monday, 24 August Mr. [redacted] had discussions with [redacted] relative to the rewriting of the Covert Training plan against a more realistic assumption than the original concept of Covert Training's wartime role. Mr. [redacted] spent Friday, 21 August at [redacted] giving them a hand with their war planning. A separate report is attached. Mr. [redacted] received guidance from DTR that the JOT war plan should follow the concept of inactivating the program for the duration of a major emergency and the JOT staff report to OTR Personnel Officer for reassignment.

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In conjunction with our emergency planning, Mr. [redacted] would like to point out that [redacted] is doing an outstanding job of revitalizing the OTR vital documents program.

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On 21 August [ ] met with [ ] PPC, and Col. Robert W. Garrett, Chief of the UW Staff at the Army Command and General Staff College, Ft. Leavenworth, to discuss the latter's request for a CIA representative to speak on UW activities during the coming school year at Ft. Leavenworth. Garrett would like a speaker sometime in January for a two-hour presentation (including a question and answer period) to cover one or more of the following topics:

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- a. Peacetime cold war operations of CIA
- b. CIA planning for conduct of UW in support of war plans--including coordination with overseas military commands
- c. Development of resistance potential within target areas
- d. Logistical support of UW ops

The next C&GSC class will contain approximately 750 officers from the three services. They will hold Secret clearances. No foreign students will attend the CIA presentation. Students will already have had a briefing on the organization and functions of CIA. However, their security clearances will permit only the most general discussion of CIA's peacetime operations, and time limitations will prohibit any real discussion of logistical support of UW ops. Hence, the presentation is likely to concentrate on items b and c above.

A formal request for a CIA speaker will be forthcoming from the school in about a month. The Chief, PPC, is prepared to furnish one or two officers for this purpose.

**12. Course on Information Storage and Retrieval**

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On 30 July [ ], DAD/OCR, proposed a two-weeks course on information storage and retrieval to be taught by Dr. Robert M. Hayes of Magnavox. Hayes has given such a course at the University of California and [ ] thinks it would be highly appropriate for

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many CIA executives, particularly in DD/1, and also for persons from other USIB agencies. [ ] was encouraged to talk with Hayes to determine his availability, possible dates of such a course, and estimated costs. No commitments were made, of course. At the same time, checks were made with [ ] of the Management Staff and [ ]. Both agreed that Hayes would be an outstanding choice for any such course, but DD/S and DD/P would have very little requirement for it at this time; their orientation needs among executives are being met pretty well by RCA and IBM. A 12 August follow-up revealed that Hayes is to check with Magnavox and then indicate possible dates on which he might be able to give a two-weeks course in Washington. Meanwhile, [ ] has decided that American University might be a more appropriate place for such a course and has contacted an acquaintance there. Hayes gave him no indication of possible costs, but [ ] opined that such a course at American University might cost about \$50 per person. At the request of [ ], [ ] has been kept informed of these developments.

### 13. Presentation by Gen. Washington Platt

A copy of the paper, National Character in Its Application to Intelligence Estimates, by Washington Platt has been sent to LAS. Mr. [ ] in reviewing the paper, were inclined to feel that it does not present anything particularly new. However, we are asking LAS if they would like to have a representative attend the 3 September presentation by Gen. Platt. We also advised LAS it is our understanding the main library of the Agency has a so-called human relations country study series which should be somewhat similar to what Gen. Platt is talking about and might make valuable source material for their area courses since these are believed to be studies prepared for the Agency by various universities.

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